

# Report Generator: Enabling One-Click Printing

By default, reports generated in Report Generator open as PDFs in Adobe Reader. You can change your preferences in Adobe Reader so that those reports open in your browser window instead. This allows the report to be easily printed using just one click in the print dialog box that automatically appears.

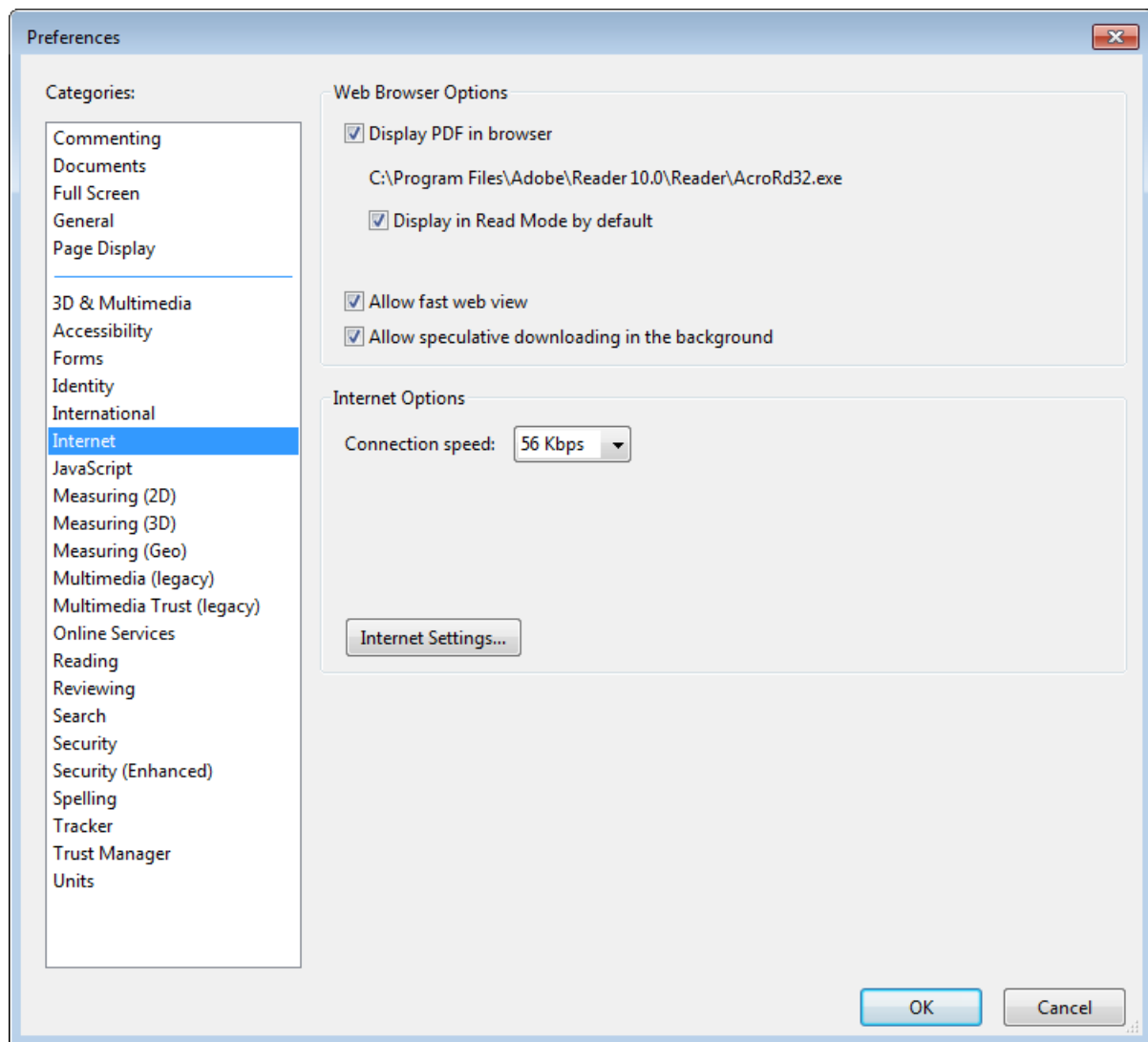
**Note:** If you have Adobe Reader 11, these instructions do not apply to you.

## Enabling One-Click Printing

To enable one-click printing in Report Generator:

1. Open Adobe Reader.
2. Go to **Edit > Preferences**.

The Preferences dialog box appears.



3. In the Categories box on the left, select **Internet**.

4. Select the **Display PDF in browser** check box.
5. Click **OK**.

## Getting Help

For questions about Report Generator or to submit feedback, contact the Report Generator team at ext. 79615 or email [ReportGenerator@email.com](mailto:ReportGenerator@email.com).

For technical assistance with Report Generator, contact the Help Desk at ext. 72345.